

GIFT BOOTH (Job Analysis)

DESCRIPTION:

Gift booth workers are responsible for the sale of Britt Society items in the Gift Booth, as well as consignment items brought in by performers. If you are assigned to work consignments, you may be required to stay after the performance for a few extra minutes. Job assignment and time of arrival is made by the booth chairperson 1-3 days before the performance. Earliest arrival time is 5:15pm. 10 to 12 volunteers are needed per show.

FUNCTIONAL REQUIREMENTS

LIFTING (items, frequency, origin, destination, weight):

Frequent. 1- 40#. Carrying items, merchandise, products from storage to display. Set up display to process and sell.

CARRYING (items, frequency, origin, destination, weight):

Frequent 1- 40#. Carrying items, merchandise, products from storage to display. Set up display to process and sell.

PUSHING / PULLING FORCE (items, frequency, origin, distance, force):

PHYSICAL DEMANDS

STANDING: Frequent

Number of hours: 4-5 hours per shift

How long at one time: 1-2 hours

Type of surface: concrete, lawn but may be uneven

WALKING: Occasional

Number of hours: 2-3 hours per shift

How long at one time: 15-30 minutes

Type of surface/grade: concrete, uneven lawn, dirt and loose gravel

SITTING: Occasional- Frequent, depending on assignment

Number of hours: 10 minutes - 2+ hours

How long at one time: variable depending on assignment

Type of surface: hard surfaced chairs

CRAWLING: Rare

Number of hours: N/A

How long at one time: 1-2 minutes

Type of surface: concrete

KNEELING: Rare

Type of surface: concrete and uneven lawn

BENDING: Occasional- Frequent

Doing what: Emptying boxes

How often: 20-40 times per hour

Repetitively?/Sustained?: Repetitively

SQUATTING: Rare

Doing what: emptying boxes, retrieving merchandise stored under counters

How often: 2-3 times per evening

Repetitively?/Sustained?:

TWISTING: Occasional

Doing what: stocking merchandise/products

How often: 1-10 times per hour

REACHING: Occasional-Frequent

Above shoulders?: Rare to occasional. 1-10 times per hour

Below shoulders?: Frequent. 10-30 times per hour

Doing what: Reaching for merchandise

How often: see above

HANDLING (use of hands for gripping, grasping and fine manipulation): Frequent

Doing what: Selling products and merchandise

How often: 2-40 times per hour

Repetitively?/Sustained?: Both

ENVIRONMENT (temperatures, humidity):

Possible, cool or very hot. May be very cold if working ice cream. May be exposed to rain or thunder storms.

HAZARDS (noise, light, dust, fumes): N/A

EQUIPMENT / TOOLS (hand or power driven):

Cash register